

# Grandview School



## Parent Handbook 2024-2025

ATTENDANCE LINE:

Call **905-576-8403** each day your child is absent

BUS COMPANY:

Call Stock Transportation at **705-357-3187** each day your child is absent

This handbook is available electronically on our website at  
<https://grandviewkids.ca/grandview-school/>

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## School Year Calendar 2024-2025

September				
M	T	W	Th	F
1	2	3	4	5
9	10	11	12	13
★ 16	17	18	19	20
23	24	25	26	27
30				

October				
M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

November				
M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

December				
M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

January				
M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

February				
M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

March				
M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

April				
M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

May				
M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

June				
M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	★ 26	27
30				

- First/Last Day of School
- Statutory Holiday
- Board Designated Break
- PA Day

<p><b>Family Meetings:</b> September 3-13</p> <p><b>First Day of School:</b> September 16</p> <p><b>Last Day of School:</b> June 26</p>	<p><b>Professional Activity Days:</b> October 11 November 15 January 31 April 7 June 6 June 27</p>	<p><b>Statutory / Board Designated Days</b> October 14 - Thanksgiving Dec 23-Jan 3 - Winter Break February 17 - Family Day March 7-14 - March Break Apr 18, 21 - Good Friday, Easter May 19 - Victoria Day</p>
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## School Information

### School Hours



The school day starts at 8:45 a.m. and ends at 2:45 p.m.

### Lunch & Snacks



The school does not provide lunch or food services. Please pack a nutritious lunch and 2 snacks daily, as well as water in a labelled reusable water bottle. Grandview School has a boomerang lunch procedure. Children will bring home wrappers, containers, uneaten food, etc. to be disposed of at home.

### Indoor Shoes & Extra Clothes



Your child will need a pair of running shoes, labeled with their name or initials. These shoes will be kept at school all year. Slip-ons or shoes with Velcro are preferred over laces.

Your child will need a complete change of clothes (pants, shirt, underwear and socks) in case of accidents or spills at school. Label all items and put them in a clear plastic bag with your child's name written on the front.

### Diapers



We do not supply disposable diapers, wipes, creams, etc. Please send in what your child will require on a monthly basis.

### Student Attendance



Parents are required to contact the school office to report student absences or tardiness. The answering machine is on 24 hours a day for your convenience. Parents must also contact the bus company and the nursing agency, if applicable. **It is important that you call each day that your child is absent/late.**

If we have not received direct contact from you, calls will be made to your home, your place of employment and your emergency contacts until the absence is verified.

## Student Illness & Health Screen Policy



Children require time after a sickness to regain proper health. Please keep your child home so that infections do not pass on to anyone else.

**If a child becomes ill while at school, the parent/guardian will be notified immediately and must make pick up their child within 30 minutes.**

Refer to *Appendix 1: Health Screen Policy During* for additional health screen measures in place.

## Medication



Whenever possible, medication should be administered at home. If it is necessary that medications be administered at school, refer to *Appendix 2: Request for Administration of Prescription Medication Form*.

## Allergies and Anaphylaxis

Anaphylaxis is a serious allergic reaction. In most cases it can affect multiple body systems such as the skin, respiratory, gastrointestinal and cardiovascular systems. Food is the most common cause of anaphylaxis, however latex and scented products can cause a reaction.



While we cannot guarantee a nut-free environment, we ask that you **do not send nut products to school**. This includes all food for snacks, lunches or class parties.



Grandview Children's Centre/Grandview School is a **latex controlled** environment. Your child cannot bring products containing latex (such as balloons, toys) to school. Poinsettias are not allowed in the building for the same reason.



Scented products have an impact on everyone. For most people, perfumed, scented or fragrant products are enjoyed, but for others, exposure can result in serious illness. Please **avoid scents** at school.

## Transportation



The Education Act places no mandatory responsibility for school boards to provide transportation. Accordingly, it is understood that transportation is a privilege, not a right.

Refer to *Appendix 3: School Bus Code of Conduct*. By following the Code of Conduct, you can assist the school to provide safe, pleasant, and efficient travel for your child.

## Communication



The Seesaw app is the school's primary method to communicate with families. Through Seesaw school staff will document student/classroom activities and post daily information and reminders.

Each student will be given a "Take Home / Zippy" bag that will be sent home and returned each day. This bag will be used for communication between school and home, permission forms, schoolwork, etc.

## School Community Council (SCC)



Grandview School recognizes the importance of partnership with parents and guardians in creating positive learning environments to ensure student achievement and well-being. The SCC is an advisory body that makes recommendations to the principal to further student achievement and well-being and also support ongoing parent engagement between the school and families. SCC meetings are held throughout the year during school hours.

## Change of Information



Notify the school immediately of any personal information changes throughout the school year (i.e. address, telephone number, emergency contact, family status, etc.).

## Telephone Reference Numbers

Grandview School Authority	905-576-8403
Grandview Children's Centre	905-728-1673
Stock Transportation	1-800-889-9491
Partners in Community Nursing	905-665-1711

## **Appendix 1: Health Screen Policy**



At the time of writing Grandview School follows the Ministry of Health Covid-19 self-screening tool. You can access the COVID-19 school screening tool with the link or QR Code provided. <https://covid-19.ontario.ca/school-screening/>

This Policy may change at any time without notice as new COVID-19 recommendations are implemented.

Parents should screen their children daily before going to school. If your child is sick, they should stay home until they can pass the screening tool. If they do not pass the screening, read the webpage with your result thoroughly, as it will give you detailed instructions on what to do next including how long they may need to stay home for and additional precautions to take upon returning to school.

Anyone who is sick or has any symptoms of illness, including those not listed in this screening tool, should stay home and seek assessment from their health care provider if needed.

### **In-School Screening**

If at any point during the school day your child becomes ill, they will be asked to return home until they meet the criteria for return. The final decision will be that of the school if there is a question of a child's health at school.

### **Returning to School After Illness**

Per the Ministry of Health Covid-19 self-screening tool at the time of writing, children who are ill should stay home (self-isolate) until:

- their symptoms have been improving for at least 24 hours (48 hours if they had nausea, vomiting, and/or diarrhea), **and**
- they do not have a fever, **and**
- they have not developed any additional symptoms.

\*\* This Policy may change at any time without notice as new COVID-19 recommendations are implemented.



## **Appendix 2: Request for Administration of Prescription Medication**



### **Request for Administration of Prescription Medication**

Grandview School Authority believes that, whenever possible, medication should be administered to your child at home by a parent/guardian. However, recognize the occasional need for Grandview School staff to administer medication to students during the school day.

Grandview School will endeavor to assist in the administration of prescription medication on the following terms and conditions:

1. The enclosed form must be carefully and fully completed by you and your physician prior to the commencement of the administration of that medication.
2. The medication must be in the original tamperproof prescription container, clearly labeled with:
  - a. The child's name
  - b. The name of the medication
  - c. The dosage and frequency
  - d. The physician's name
  - e. Storage and safe-keeping requirements
  - f. The expiry date of the medication (it must not be at or near expiry)
3. The medication must be accompanied by a drug insert listing the possible side effects.

You must agree, by signature below, that Grandview School Authority, its employees and agents, including school administration, staff, and volunteers, will not be held responsible for any illness or injury to your child relating to or resulting from the administration of medication. You will assume all responsibility in this regard. You are aware that the school does not have health care professionals to administer the medication, and school staff are not medically trained for this purpose.

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Signature of Parent/Guardian

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Date of Signature



## Request for Administration of Prescription Medication

Dates for which authorization applies: \_\_\_\_\_  
(length of time medication is to be given)

Student: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Parent's Name: \_\_\_\_\_

### **Physician's Instructions for Administering Medication:**

Medication	
Description (e.g. colour, liquid, puffer, etc)	
Dosage amount	
Time to be given	
Possible side effects	
If dosage is missed	
Storage requirements	
Special instructions	

Physician's Name: \_\_\_\_\_ Physician's Phone: \_\_\_\_\_

Physician's Address: \_\_\_\_\_

Physician's Signature: \_\_\_\_\_

### **Parent/Guardian Authorization:**

I hereby request that the above medication and procedure as outlined by our physician be administered to our child. I understand that Grandview School Authority or agents acting on its behalf will not be legally responsible for the administration of the medication.

**Parent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## **Appendix 3: School Bus Code of Conduct**

The Education Act places no mandatory responsibility for school boards to provide transportation. Accordingly, it is understood that transportation is a privilege, not a right.

The combined efforts of students, parents/guardians, school staff and bus drivers help provide an effective and enjoyable school bus transportation system. Our shared priority is to ensure that each student arrives at school safely, on time, and ready to learn. Please review the expectations of students and parents/guardians. Failure to comply with the expectations may result in the loss of transportation privileges.

### **Expectations of Students**

1. Respect the bus driver and follow his/her instructions.
2. Remain in the assigned seat, with the seatbelt securely fastened.
3. Sit facing forward with legs, arms, and hands in the seat and not in the aisles or out the window.
4. Do not yell, use abusive language or profanity, throw items on the bus or out the window, and eat or drink on the bus.
5. A school bus is considered an extension of the classroom, and all school rules apply to the school bus.

### **Expectations of Parents/Guardians**

1. Review the Expectations of Students with your child.
2. Ensure your child is ready to board the bus in the morning at least 5 minutes before it is scheduled to arrive. The school bus will wait only 2 minutes and will then leave without further warning.
3. Seat your child in their assigned spot and secure their seatbelt in the morning. In the afternoon, take off their seatbelt if they are unable to do so on their own.
4. If your child rides the bus in a wheelchair, ensure that: the wheelchair's brakes are in good condition and not loose; the handlebars are not loose or shakable; the shoulder belt is in good working condition; and the lap belt runs across the student's pelvic bone.
5. In the afternoon, ensure you or a responsible adult is at the designated drop off location at least 5 minutes before the bus is scheduled to arrive. Failure to abide by this expectation **will result in a bus suspension for the child.**
6. Keep the school and transportation company up to date on any changes to your child's medical health and phone numbers for parents/guardians and emergency contacts.

*By allowing your child to board the school bus, you acknowledge that you have read and understood these terms and agree to abide by them.*

*If you have any questions or concerns, please contact the school administration.*