



..... *Every Child and Youth living life at their full potential.*

At Grandview Kids, we provide family-centred paediatric treatment, rehabilitation services and specialized programs, services and supports to children and youth with communication, physical and developmental needs and their families. We are dedicated to every child and youth living life at their full potential, fostering development, growth and personal achievement for the children and youth, their families and for our staff members. Our team-oriented approach supports our staff to collaborate, share ideas, and work with a variety of professional disciplines in a stimulating environment with an exceptional variety of opportunities in the field of paediatric rehabilitation.

The next three years will be a period of unprecedented growth as we complete a major capital expansion, building a new Grandview Kids.

If you are looking for a career that offers personal and professional rewards, a once in a lifetime expansion project and opportunity and one that makes a real difference and impact in the lives of others, then Grandview Kids is the place for you!

We are excited to be accepting applications for the following position:

Family Engagement - Peer Support Worker Student

- *Full-time Contract – 37.5 hours/week*
- *July 4, 2022 – August 26, 2022*
- *Flexible work schedule, may include some evenings and weekends, hybrid or in-person and work from home*

Summary of Duties

Reporting directly to the Family Engagement Program Manager, and supported by the ambassador Advisor and Discipline Lead, the Peer Support Worker Student assistant student is responsible for supporting the Family Engagement Team in all aspects of program delivery, including family events, fundraising events and workshops.

The Peer Support Worker Student works closely with the Family Engagement Team to coordinate events, play dates, and workshop sessions. This position will support workshop preparation by managing registration lists, setting up meeting spaces, copying and basic office duties. The student will provide support to the Youth Advisory Council and their events. The student will participate in education; maintains a safe work environment; participates in the Centre's Quality Improvement Program (QIP); and carries out other duties as assigned.

Qualifications

- Lived experience is an asset
- Knowledge of photography and experience coordinating photo shoots and other media activities
- Experience with writing speeches
- Experience with supporting fundraising activities, family activities and events coordination
- Experience working and/or volunteering in community and/or health services.
- Strong interpersonal and relationship-building skills.
- Comfortable working with a team as well as independently.
- Passion for sharing the vision, mission and values of Grandview Kids with the community.
- Experience with Microsoft PowerPoint or alternate presentation software.
- Experience with Microsoft Outlook and Word.

Responsibilities

- Supporting clients, caregivers and families who are willing to share their experiences with and on behalf of Grandview Kids and/or the Grandview Kids Foundation.
- Ensuring that Families are engaged through involvement in events and workshops; regular communications and other methods as appropriate;
- Coordinating the attendance of families at events and the registration process as needed.
- Arranging and participating in photoshoots and video shoots as needed
- Providing feedback on activities by tracking hours and metrics, maintaining contact with the Family Engagement Program Manager to support the ongoing relationship with the program and to bring forward concerns.
- Supporting the Youth Advisory Council

You have an understanding of the services of Grandview Kids and may have demonstrated lived experience of supporting children with communication, physical, and developmental needs. You have a passion for working with others to support children to achieve their personal best, and working knowledge of community programs and services in addition to Grandview Kids services.

You are able to work flexible hours in support of events, meetings, workshops, and meetings that may fall outside of the typical work hour framework. You have access to reliable transportation.

In order to meet Canada Summer Jobs Funding Program eligibility, which supports this role, applicants must be between 15 and 30 years of age at the start of employment, and legally entitled to work in Canada.

Please clearly state Job 22.20 and forward your resume to the Human Resources Manager no later than 5:00 p.m. on May 27, 2022

Grandview Kids' Human Resources
600 Townline Road South
Oshawa ON, L1H 0C8
Website: www.grandviewkids.ca
E-mail: careers@grandviewkids.ca

Grandview Kids aims to be deliberate in our consideration of diversity, defined as differences in race, colour, place of origin, religion, immigrant and newcomer status, ethnic origin, ability, sex, sexual orientation, gender identity, gender expression, and age. Recognizing and valuing diversity and equity must be accompanied by concerted efforts to ensure the inclusion of diverse and underrepresented populations, meaning that individuals must be and feel valued, respected and equally supported. We invite applicants in the above defined areas to apply.

Grandview Kids is committed to complying with all applicable standards as set out in the Accessibility for Ontarians with Disabilities Act, 2005 (AODA). If you have accessibility needs and require alternate formats or other accommodations, please contact us.

Please note that all prospective Grandview Kids employees are subject to mandatory immunization requirements, including full and ongoing Covid-19 vaccinations, as a condition of obtaining and maintaining employment. We will make accommodations based upon documented medical or creed exemption in accordance to the Ministry of Health and the Ontario Human Rights Code. Applicants who require accommodations for disabilities or other specific grounds need to make their needs known in advance to Human Resources.

Grandview is proud to acknowledge the lands and people of the Mississaugas of Scugog Island First Nation, which is covered under the Williams Treaties. We are situated on the Traditional Territory of the Mississaugas, a branch of the greater Anishinaabeg Nation, which includes Algonquin, Ojibway, Odawa and Pottawatomi.

We thank all applicants. Only those selected for an interview will be contacted.