



*Every child and youth living at their full potential*

## **About Grandview Kids**

Grandview Kids provides an array of specialized programs, rehabilitation services, and outpatient clinical treatments to children and youth with physical, communication, and developmental needs. Programs and services – which are delivered at the Centre, in the community, at schools, and in-home – include: medical consultation, assessment, and diagnosis; audiology, autism support; complex care program; occupational therapy; physiotherapy; respite services; social work; speech-language pathology; therapeutic recreation; and family engagement. Grandview Kids actively participates in research to support innovation in rehabilitation science, to advance organizational capabilities, and to better serve caregivers and the developmental needs of their children and adolescents. As an organization, we are dedicated to inspiring possibilities, fostering development, and supporting growth and personal achievement with our clients, caregivers, and team members. Through a collaborative, multi-disciplinary approach, members of Team Grandview strive to provide culturally safer, inclusive, and innovative evidence-informed care that meets the unique needs of each client.

Grandview Kids is now accepting applications for the position of:

### **Caretaker (Contract Part - Time) – 2 Positions**

- 18.75 hours per week (.5FTE)
- Salary: \$26.11 - \$30.54 per hour, depending upon experience
- Contract Duration: January 2026 – January 2027
- Onsite / In-Person

If you are looking for an opportunity that offers personal and professional rewards, that makes a real difference and enriches the lives of others, then Grandview Kids is the place for you! We are excited to be accepting applications for the position of Caretaker. The candidate is responsible for carrying out all maintenance, janitorial and cleaning duties in accordance with prescribed methods and work schedules, as assigned by the Building Services Manager, maintains a safe work environment; maintains building security; performs minor maintenance in the Centre; assists with maintenance of the exterior of the building and grounds; acts as the designate in the absence of other caretaker staff with respect to cleaning of the buildings in the Centre and satellite offices; supports departmental/Centre efforts in Quality Improvement Program (QIP) activities as required; participates in education, orientation and public relations as required; performs other related duties, as assigned.

## **Responsibilities**

- Perform daily and weekly cleaning and vacuuming of assigned areas and rooms as required in accordance with established procedures, schedules and job routines, including but not limited to cleaning of body fluids and potentially infectious material, removing dirty and soiled linens for sanitization
- Clean and set up of all offices, staff rooms, common areas, pool areas, storage areas, washrooms, hallways, elevators, and stairwells, including restocking housekeeping and sanitation supplies as needed
- Safely operates housekeeping chemicals and equipment (scrubbers, burnishers, vacuum and steamers)
- Assist with room setup and break-downs for meetings and events
- Maintain building security by ensuring the sites are opened and closed as directed, are free from hazardous situation for staff, clients and visitors, and responding to all emergency codes notification in the building as part of the Internal Emergency Response Plan
- Assist with regular outdoor maintenance activities, including but not limited to:
  - Lawn maintenance/shrubs and garden care
  - Collecting refuse
  - Removing snow and ice
- Assist with minor repairs and paint touch-ups
- Communicate effectively, both verbally and in writing, by participating in meetings, staying informed through communication boards, sharing concerns with the supervisor, and ensuring confidentiality
- Support the Quality Improvement Program (QIP) activities by participating in audits and improvement initiatives, and following departmental policies and procedures
- Other duties as required

## **Qualifications**

- Flexible, reliable, with previous cleaning experience in a healthcare environment
- High school diploma or equivalent required
- Communicate effectively, both verbally and in writing
- Familiarity with Occupational Health and Safety standards and certification in CPR and First Aid is an asset and strongly recommended
- Knowledge of Workplace Hazardous Materials Information System (WHMIS)

- Ability to perform moderate physical effort:
  - Walking
  - Standing
  - Lifting
  - Pushing of equipment on a regular basis

The hours for this position may vary and are scheduled to be 18.75 hours per week. Schedules may vary based on department needs. There's a possibility for extra hours if mutually agreed with your manager, and this may involve working weekends if needed.

The perfect fit for this role needs to be a great communicator and excellent at managing their time. They should be comfortable working independently and ready to take the lead when necessary. Being flexible is a must and you must possess a valid Ontario driver's license, insurance, and access to a vehicle, or have efficient and reliable transportation to travel between Grandview Kids locations and other sites as needed. You should also be available to work evenings and weekends as the job requires, including past your typical schedule.

You have a deep commitment to family-centered care and have a strong passion for helping children reach their fullest potential by working together with others.

## **How to apply**

Please submit your resume for Job 26.07 Caretaker through the following link: [Apply Here](#) by 5:00 PM on January 29<sup>th</sup>, 2026.

## **Our Commitment to Belonging**

Grandview Kids aims to be deliberate in our consideration of diversity, defined as differences in race, colour, place of origin, religion, immigrant and newcomer status, ethnic origin, ability, sex, sexual orientation, gender identity, gender expression, and age. Recognizing and valuing diversity and equity must be accompanied by concerted efforts to ensure the inclusion of diverse and underrepresented populations, meaning that individuals must be and feel valued, respected, and equally supported. We invite applicants in the above defined areas to apply.

Grandview Kids is committed to complying with all applicable standards as set out in the Accessibility for Ontarians with Disabilities Act, 2005 (AODA). If you have accessibility needs and require alternate formats or other accommodations throughout this process, please contact Human Resources.

## **Land Acknowledgement**

The lands, waters, nature and sky that Grandview Kids is privileged to exist within have long been home to the Michi Saagiig Anishinaabeg. We acknowledge the lands of the traditional and treaty territories covered under the Williams Treaties, including the Mississaugas of Scugog Island First Nation, Alderville First Nation, Hiawatha First Nation, Curve Lake First Nation and the Chippewa Nation of Georgina Island, Beausoleil and Rama. We are responsible for building stronger relationships with clients, caregivers, partners and colleagues from First Nations, Métis and Inuit communities. Through our shared values of belonging, excellence, connection discovery and celebration, Grandview Kids commits to seeking truth and upholding reconciliation.

**We thank all applicants. Only those selected for an interview will be contacted.**