



*Every child and youth living life at their full potential*

## **About Grandview Kids**

Grandview Kids provides an array of specialized programs, rehabilitation services, and outpatient clinical treatments to children and youth with physical, communication, and developmental needs. Programs and services – which are delivered at the Centre, in the community, at schools, and in-home – include: medical consultation, assessment, and diagnosis; audiology, autism support; complex care program; occupational therapy; physiotherapy; respite services; social work; speech-language pathology; therapeutic recreation; and family engagement. Grandview Kids actively participates in research to support innovation in rehabilitation science, to advance organizational capabilities, and to better serve caregivers and the developmental needs of their children and adolescents. As an organization, we are dedicated to inspiring possibilities, fostering development, and supporting growth and personal achievement with our clients, caregivers, and team members. Through a collaborative, multi-disciplinary approach, members of Team Grandview strive to provide culturally-safer, inclusive, and innovative evidence-informed care that meets the unique needs of each client.

Grandview Kids is now accepting applications for the position of:

## **Peer Navigator (Contract Part-Time – .5FTE) 2 Positions**

- Part-Time - 22.5 hours per week(.5FTE)
- December 2023 – December 20, 2024
- Hybrid

Reporting directly to the Family Engagement Program Manager, the Peer Navigator is responsible for providing administrative support to plan, and manage attendance for and co-facilitate Family Engagement and Family Advisory services and events for Grandview Kids families. The position is also responsible for helping to answer questions about Grandview services and other outside resources that will increase the sense of hope and optimism for families; acts in advisory capacity on committees/panels within and outside of Grandview Kids to bring parent/caregiver perspective; maintaining communication with all other staff members; participating in education, maintaining a safe work environment; participating in the Centre's Quality Improvement Program; and carries out other duties as assigned.

## **Responsibilities**

- Engaging in planning, scheduling and inviting families to Family Engagement client and caregiver resource events;
- Providing information and guides clients to community resources as needed.
- Developing, sourcing and stocking event tools and resources;
- Providing evaluative feedback regarding events and activities provided by the program;
- Participating on advisory councils and committees within and outside Grandview Kids to provide feedback from the parent/caregiver/client perspective;.
- Maintaining communication with Family Engagement Program Manager by:
  - serving as a resource person;
  - participating in training and workshops as needed;
  - reading all communication from the Grandview Kids staff in a timely manner
  - observing strict confidentiality regarding client information and sharing any concerns immediately;
  - maintaining positive working relationships with all staff and clients/caregivers.

## **Qualifications**

- Lived experience as a caregiver to a child/youth with extensive behavioural, developmental, mental health, and medical needs, with experience accessing multiple providers across sectors.
- High school diploma; post-secondary preferred
- Extensive knowledge of both Grandview Kids and community resources in the region.
- Demonstrated knowledge of municipal, provincial and federal supports for children with communication, physical and developmental needs.
- Effective client-focused communication and interpersonal skills with the ability to communicate effectively in large groups.
- Ability to efficiently communicate with diverse populations and demonstrate an understanding of cultural diversity influences on health, beliefs and behaviors.
- Ability to face complex and difficult situations, making well-informed and timely decisions
- Excellent computer skills and application of technologies to respond and communicate with families demonstrating comfort with social media and publishing technology (Facebook, Instagram, Twitter)
- Excellent computer skills (Microsoft Word, Excel and PowerPoint)
- Good time management, organizational and interpersonal skills
- Ability to work within a multi-disciplinary team

You have an understanding of the services of Grandview and demonstrated lived experience as a client with communication, physical, and developmental needs. Alternatively, you are a caregiver of a child/youth with communication, physical, and developmental needs. You have specific lived experience as a caregiver to a child/youth with extensive behavioural, developmental, mental health, and medical needs, with experience accessing multiple providers across sectors. You have experience offering advice and support to families/peers in a mentoring capacity, a deep commitment to family-centred care and a passion for working with others to support children and youth to achieve their personal best.

You are able to work flexible hours in support of events, meetings 1:1 family sessions, workshops, and supervisory meetings that may fall outside of the typical work hour framework. You have a driver's license and access to a reliable vehicle, or reliable means of transportation.

## How to apply

**Please forward a resume and cover letter clearly stating Job 23.73 that shares your lived experience and personal knowledge, showing how you will contribute to supporting families with an autism diagnosis and other developmental disabilities to [careers@grandviewkids.ca](mailto:careers@grandviewkids.ca) by December 8, 2023 at 5 p.m. EST. Please address your correspondence to:**

Human Resources

Grandview Kids

600 Townline Road South

Oshawa, ON L1H 0C8

## Our commitment to belonging

Grandview Kids aims to be deliberate in our consideration of diversity, defined as differences in race, colour, place of origin, religion, immigrant and newcomer status, ethnic origin, ability, sex, sexual orientation, gender identity, gender expression, and age. Recognizing and valuing diversity and equity must be accompanied by concerted efforts to ensure the inclusion of diverse and underrepresented populations, meaning that individuals must be and feel valued, respected, and equally-supported. We invite applicants in the above defined areas to apply.

Please note that all prospective Grandview Kids employees are subject to mandatory immunization requirements, including full and ongoing COVID-19 vaccinations, as a condition of obtaining and maintaining employment. We will make accommodations based upon documented medical or creed exemption in accordance to the Ministry of Health and the Ontario Human Rights Code. Accommodations are made through consultation with

Human Resources. Please contact us should you require any accommodation throughout this process.

Grandview Kids is committed to complying with all applicable standards as set out in the Accessibility for Ontarians with Disabilities Act, 2005 (AODA). If you have accessibility needs and require alternate formats or other accommodations, please let us know.

### **Land acknowledgement**

Grandview Kids is situated on the traditional territories of the Missisaugas of Scugog Island First Nation. We acknowledge the lands, waters, and people who have come before us, including the Algonquin, Objibway, Odawa, and Pottawatomi. This land, covered under the Williams Treaty, is home to many Anishinaabeg people. We commit to listening and learning the truth as we move together toward reconciliation.

*We thank all applicants. Only those selected for an interview will be contacted.*